



TRUE NORTH
CLASSICAL ACADEMY

TRUE NORTH
truenorthcharter.org

Board Meeting Minutes

Friday, February 6, 2015 ❖ Time 10:00am

I. Opening Session

a. Call to Order & Roll Call-

Board Members: Laura Walker, Allison Bileca, Louis Diaz, Jeb Bush, Jr.

Additional Present: Mike Bileca, Richard Moreno, Curtis Fuller, Donna Hauser, Joan Walker

b. Agenda - Approval of Agenda

Moved by Laura Walker to approve the agenda. Seconded by Allison Bileca. Approved Unanimously

c. Introductions

Mr. Diaz explained historical moving forward. Mr. Fuller explained the role Building Hope intends to play in supporting the school.

Board Member roster reviewed and explained that board members would be assigned “@truenorthcharter.org” email addresses.

II. Reports

a. School Progress Report

Curt Fuller gives the Board Members an overview of the School Progress report. Written Report attached.

III. Board Discussion / Actions

The Board asked that Building Hope explain the various items on the agenda, and then to vote on the items enmass.

a. Approve ByLaws

b. Insurance Providers / RFP

Building Hope to ask Egis to put together a proposal for the Board Members.

c. Approve Building Hope Contract

Building Hope will handle the School Start up and Back Office. No need for additional RFPs.

d. Approve Principal Hiring and Payroll Processes

Curtis Fuller to conduct initial Principal interview. Board Member interview committee is comprised of : Michael Bileca, Luis Diaz and Curtis Fuller.

Curt Fuller reviewed the Payroll Process with the Board and asked if they want to do an RFP or use ADP for the schools payroll company. Luis Diaz asked that ADP provide a proposal for the school that will be reviewed at the next Board Agenda.

e. Approve starting Bank Account

Michael Bileca said the school has selected and initiated a bank account with PNC.

f. Approve Student Recruitment Plan

g. Board Meeting Schedule

Curt Fuller suggests the Board Meetings be set up monthly via a conference call on the 3rd Friday of each month at 10:00 am until the District contract is signed. After the contract is signed the Meetings will be in person and the dates will be reviewed at that time.

h. Facilities Update / Lease?

Realtor is looking for temporary facility for the school to use. Luis Diaz discussing the use of local Church facilities that can be used for school location. He has a meeting next week a Catholic Church to discuss renting the facility.

Board members encouraged to reach out to other local areas. Curtis Fuller to email facility requirements to Board Members so they know the space needed for the school. Louis Diaz suggests that 8-12 classrooms would be needed to start the school in a Church facility.

Moved by Luis Diaz to approve all of the items as listed above, specifically:

- **Approve Bylaws**
- **Approve asking EGIS for an insurance quote**
- **Approve Building Hope contract for both start up services and back office services**
- **Approve process for hiring Principal and appointing the Interview committee**
- **Approve asking ADP for a proposal for employee leasing options**
- **Approve opening a Bank Account at PNC Bank**
- **Approve the basic premise of the student recruitment and marketing, but hold off on everything except for the website until a facility is selected**
- **Board Meetings 3rd Friday of each month through August.**

Seconded by Laura Walker. Approved unanimously.

IV. Informational

a. Present / Discuss Policy Manual

Section 3, Employee policies to be discussed on the next Board Meeting Agenda.

b. Marketing

Curtis Fuller to begin developing marketing information, however no communications will be mailed out until a facility has been selected. Curtis Fuller to send several school websites he's developed to the Board Members to view.

V. Next Steps

VI. Adjournment

Meeting adjourned at 10:54 am



TRUE NORTH CLASSICAL ACADEMY

School Progress Report

In August, 2013 the Charter Application for True North Classical Academy was presented to the Miami-Dade School District. During meetings with the district, the district raised concerns over several parts of the application and the committee in charge of reviewing the application indicated that they were going to recommend it not be approved. The application was withdrawn, and the founders met with the district to improve upon the application. It was resubmitted in May, 2014 and after several meetings the district accepted the application.

Contract Negotiations

The contract negotiations are underway. We have engaged Joe Raia, an attorney who works with charters schools, to assist with this negotiation. Mr. Raia and Building Hope have provided comments on the contract, and we are working to resubmit these issues to the district for negotiations.

The next step is to request a meeting with the district. Because we do not have a location secured we are unable to request a meeting yet. We must notify the district by March 2, 2015 of our intention to continue.

Facilities Search

Mr. Bileca has met with numerous churches in the the South Kendall area to try to find a church that would be willing to lease space temporarily to the school until such a time a permanent facility can be determined. No formal negotiations have commenced, but some facilities have expressed some interest.

We also recently involved a real estate agent to ask him to search for commercial property that could be converted to a temporary location for the school.

Coordination / Assistance

Mr. Bileca and Mr. Diaz have engaged the assistance of Building Hope to assist with keeping activities on track and to develop timelines, coordinate board meetings, assist with the Principal search, etc. Please see the attached contract for more information on the services that will be provided.



TRUE NORTH CLASSICAL ACADEMY

School Progress Report

In August, 2013 the Charter Application for True North Classical Academy was presented to the Miami-Dade School District. During meetings with the district, the district raised concerns over several parts of the application and the committee in charge of reviewing the application indicated that they were going to recommend it not be approved. The application was withdrawn, and the founders met with the district to improve upon the application. It was resubmitted in May, 2014 and after several meetings the district accepted the application.

Contract Negotiations

The contract negotiations are underway. We have engaged Joe Raia, an attorney who works with charters schools, to assist with this negotiation. Mr. Raia and Building Hope have provided comments on the contract, and we are working to resubmit these issues to the district for negotiations.

The next step is to request a meeting with the district. Because we do not have a location secured we are unable to request a meeting yet. We must notify the district by March 2, 2015 of our intention to continue.

Facilities Search

Mr. Bileca has met with numerous churches in the the South Kendall area to try to find a church that would be willing to lease space temporarily to the school until such a time a permanent facility can be determined. No formal negotiations have commenced, but some facilities have expressed some interest.

We also recently involved a real estate agent to ask him to search for commercial property that could be converted to a temporary location for the school.

Coordination / Assistance

Mr. Bileca and Mr. Diaz have engaged the assistance of Building Hope to assist with keeping activities on track and to develop timelines, coordinate board meetings, assist with the Principal search, etc. Please see the attached contract for more information on the services that will be provided.